

MINUTES OF MEETING OF BARNHAM BROOM PARISH COUNCIL HELD ON 19th JANUARY 2017 AT 7.30 PM IN THE VILLAGE HALL

Present: Cllrs Burns (JB), Cowan (JC), Edward (Jed), Ewles (JEw), Garrard (PG) and Read (BR)(Chair).

In attendance: Heidi Frary (Clerk) and 3 members of the public

1. Apologies: DC Edney

2. To accept any declaration(s) of interests

JC – item 9

3. Adjournment for Public Participation

The meeting was adjourned at 7.31pm to allow members of the public to speak

Two residents wished to speak on items 6b. A family who lived and worked in the village for the last 10 years were recently evicted and are living with residents. They asked the Council to write to South Norfolk Council and Saffron Housing to highlight the situation and raise concerns that local people are not being given first option on properties.

Sara Harrold reported that she attended a meeting with Ian Alston to hear about his plans for the foodhub. She reported that he had explained his existing sites have a very limited impact on the local environment and assured that traffic would have to access the site via the Easton roundabout. Sara felt that any increase in traffic caused by further development would have an impact on rat running in the village. She noted that there are benefits for the local economy and employment and asked that the Parish Council support Barford & Wrampingham Parish Council in their response to the LDO consultation.

Meeting opened at 8pm

Clerk to write to South Norfolk Council and Saffron Housing. Proposed: JEd, seconded: JB. **Clerk to action.**

The Clerk read Barford's response to the Broadland LDO consultation and it was agreed that it should also be submitted on behalf of Barnham Broom Parish Council. Proposed: JC, seconded: PG. **Clerk to action.**

4. The **Minutes** of the meeting held in November and December 2016 had been circulated before the meeting and were approved.

5. Matters arising from the minutes of the last meeting (not already included on the agenda)

- None

6. Correspondence

- Crime figures are available on the Norfolk Constabulary website.
- SNC – Big Litter Pick. To be arranged during April by the new Clerk.

7. To consider the view of the Council about the following planning applications

- 2016/2985: Wood Farm House, 47 Norwich Road – 2 storey rear extension. No views or comments. Proposed: BR, seconded: JEw.
- Response to Broadland Council regarding the Foodhub consultation. Discussed earlier

8. Village Issues

- Memorial Garden working party. Three residents have started clearing brambles from the site. The Clerk has obtained a quote of £185 for eight hour hire of a digger and a driver from a company suggested by JB. There was discussion about the best way forwards and it was agreed that BR

would arrange for digger hire and contact Michael Harrold to move the waste soil to the playing field. Proposed: JB, Seconded: PG. **BR to action.**

- Highways Issues. None
- SAM2 sign – it was suggested that the Clerk should contact the other Parishes who share the sign to see if they would be interested in selling their share to Barnham Broom. **Clerk to action.**
- Dog fouling is an issues around the school and in the park. JEd has advertised this on the community facebook page. **Clerk to purchase ‘no dog fouling’ signs.** Proposed: JEd, seconded: JC
- There have been complaints about the lights which are shining from Eastern Power Systems, Hill Farm, Watton Road. **Clerk to forward contact details to JEd.**

9. Cllr Cowan’s proposal regarding the economic impact that the interpretation of the ‘Vnuk’ case on businesses within the Parish of Barnham Broom.

JC left the room as he had declared a pecuniary interest

The Clerk read a statement prepared by JC. No action to be taken.

JC re-entered the meeting

10. Norfolk and Norwich Eco-Awards

JC shared this for information. No action to be taken.

11. Transparency Application bid for funding for a Social Media Consultant to work with Barnham Broom Parish Council to develop a SMART strategy to engage with hard to reach groups.

JC withdrew this item.

12. To discuss the newly created website

The clerk has created a draft website to avoid being tied to Norfolk ALC if the Council wish to change to another support provider. There was lengthy discussion and it was agreed that the Parish Council should leave Norfolk ALC and join Norfolk PTS for 2017/18. The new website to be used from April 1st. Proposed: JB, seconded: JEw.

13. Parish Clerk Recruitment update

There have been 2 applicants and their information was circulated. It was agreed that the interview panel should consist of JC, JEw and JB and the decision to appoint delegated to this panel. **The Clerk to arrange interview schedule for third week in February.** Proposed: BR, seconded: PG

14. Payment of Accounts and precept update

The following payments were agreed and a precept summary distributed.

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|-------------------------|---------|
| • HMRC | £25.40 |
| • LGPS | £128.03 |
| • Clerks reimbursements | £34.24 |

Proposed: JEd, seconded: PG

15. To agree the precept request for 2017/18. .

The documentation had been circulated outside the meeting and was discussed. It was agreed tathte precept should be set at £7,640 which would represent no increase in Band D payments. Proposed: JC, seconded: JEw. There was discussion surrounding the donation to the Village Hall and it was agreed the Council should pay for grass cutting and not line marking. The donation towards the defibrillator electricity and boiler replacement to be considered at the January meeting. **Clerk to add to the February agenda.** Proposed: JC, seconded: JEw

16. To agree the Community Engagement, Complaints, Disciplinary, Equalities, FOI, Grant Awarding, Grievance, Media Relations, Training and Travel & Expenses Policies, Financial Regulations and Standing Orders

These had been circulated outside the meeting and were agreed. Proposed: JC, seconded: BR

17. Future Business

Abnormal loads movements within the Parish

Dates of future meetings

24 February – 9.30am, 16 March, 20 April, 18 May (Annual General Meeting and Annual Parish Meeting), 15 June, 20 July, 21 September, 19 October, 16 November 2017 at 7.30pm Barnham Broom Village Hall.

Meeting closed at 9.25pm