

MINUTES OF MEETING OF BARNHAM BROOM PARISH COUNCIL HELD ON 14th JULY 2016 AT 7.30 PM IN THE VILLAGE HALL

Present: Cllrs Cowan (JC), Edward (JEd), Ewles (JEw), Garrard (PG) and Read (BR)(Chair).

In attendance: Heidi Frary (Clerk), CC Dewsbury and two members of the public

1. Apologies None

3. To accept any declaration(s) of interests

None

3. Adjournment for Public Participation

The meeting was closed at 7.33pm to allow members of the public to speak.

Two residents complained about parking by school users. They are specifically concerned by staff members parking in the road all day which increases the pressure when parents are dropping off. PG suggested contacting the school and they confirmed that they had done so. BR suggested the school could ask parents to show consideration to residents, the school regularly include this in newsletters to parents, however have not responded to the suggestion that staff should park in the village hall. There was discussion about the zig zag lines in the road and also possible PCSO involvement.

CC Dewsbury explained that as there were no parking restrictions it would not be a South Norfolk Council issue. Norfolk Constabulary could enforce an obstruction and there was discussion about what constitutes an obstruction.

The meeting was opened at 7.51pm

It was agreed that the Clerk should write and JE speak to the Chair of Governors as there is very little response from the Headteacher who also regularly parks in the road. **Clerk and JE to action** Proposed: BR, seconded: PG

Two members of the public left the meeting.

4. The **Minutes** of the meeting held in May 2016 had been circulated before the meeting and were approved.

5. Matters arising from the minutes of the last meeting (not already included on the agenda)

- Item 6 – The clerk received an email from Tony Baker (chair of the Village Hall Committee) stating that there is no drain exiting from the ditch beside the village hall and under the road.
- Item 8 – BR has asked Michael Harrold to clear the grass in the memorial garden and he has agreed to look into it. **BR to report to a future meeting.**

6. Correspondence

- Crime Figures May 2016 – None. There is a new PCSO for the area.
- NCC – Parish Partnership Bid. It was suggested that a bid for either new village entry signs or a retrospective application for the new SAM2 sign be submitted. **To add to next agenda**
- Resident – Parking outside school – discussed in public forum.
- Greater Norwich Local Plan coping Report Consultation. Retained by the clerk.
- SN Electoral Review. Taken by BR
- Environment Agency update of works undertaken. Taken by JE

- Barford & Wramplingham Councillor Training. Councillors were invited to attend training organised by Barford & Wramplingham Parish Council. There was no interest.
- Anglian Water - Private Pumping Stations. Anglian Water are requesting information about any private pumping stations in the Parish. None were known about.

7. To consider the view of the Council about the following planning applications

- 2016/1445: 25 Hillside – extension to rear of property and garage. No views or comments. Proposed: BR, seconded: PG
- 2016/1573: 62 Norwich Road – two storey side extension, single storey rear extension together with internal and external alterations to form annex. No views or comments. Proposed: JEw, seconded: PG

8. Village Issues

- Memorial Garden working party. JC is waiting until the grass has been cleared before he forms the working party to plant trees.
- SAM2 sites – It was agreed that there are sufficient sites in the village and no extra poles should be purchased. Clerk to find the cost of a sign which changes colour when the speed limit is exceeded.
- Primary School Road sign competition. The artwork has been submitted to two manufacturers and the quotes were discussed. It was agreed to proceed with Archer Signs. Proposed: PG, seconded: JEEd. **Clerk to action**
- Spur Road resurfacing. The Clerk has chased and it is programmed on the remedial list so will be completed soon.
- Clerk to chase repainting of the give way signs outside the village shop. **Clerk to action**

9. Fen Trust update

- The Clerk has applied to Land Registry and will update at a future meeting.
- The tenant has agreed that he would like to remain on the land until Jez Woods is ready to complete the environmental study and make his recommendations.
- The Clerk is having issues with Barclays Bank and changing the signing arrangements. It was agreed that the Clerk should move the account to Virgin Money. **Clerk to action**
- JC asked what the money in the account can be used for. The Clerk to check the constitution and report to a future meeting. She reminded Councillors that individuals can no longer benefit from the trust and it was agreed that she should write to the current recipients and explain this. **Clerk to action**

10. 'Fly the Flag for the Commonwealth Day'

JC suggested that the school may like to take the lead on this. **Clerk to email the school office**

11. To review and approve the Social Media Policy

The Clerk updated this to include a reference to the Barnham Broom Village Facebook page. Amendments were agreed. Proposed: JEEd, Seconded: JC **Clerk to update policy on the website**

12. To review and agree the rent for the Parish Land and Parish Trust

The current rent was discussed and it was agreed that PG should try to find a value of the land and add to next agenda. **PG and Clerk to action**

13. Payment of Accounts and precept update

The following payments were agreed and a precept summary distributed.

• Westcotec for SAM2 sign	chq 1030	£3,360.00
• Projector screen and cable (grant received)	chq 1032	£65.89
• Land Registry Fee for Fen Land	chq 1032	£30.00
• Zurich Municipal for Insurance	chq 1031	£271.18
• Clerks reimbursements	chq 1032	£20.50
• HMRC	chq 1033	£10.60
• Archers Signs (village entry signs)	chq 1034	£481.14

Proposed: JEw, seconded: PG

11. Future Business

None

Dates of future meetings

15 September, 20 October and 17 November.

All at 7.30pm Barnham Broom Village Hall.

Meeting closed at 8.55pm