

## MINUTES OF MEETING OF BARNHAM BROOM PARISH COUNCIL HELD ON 19<sup>th</sup> MAY 2015 AT 8.10 PM IN THE VILLAGE HALL

Present: Cllrs Read (Chair), Cowan, Edwards, Ewles and Garrard.

In attendance: CC Dewsbury, DC Edney, one member of the public and Heidi Frary (Clerk).

### 1. Election of Chair and Vice Chair and signature of Acceptance of Office

Mr Cowan proposed Mr Read for Chair, this was seconded by Mr Garrard. Mr Read accepted and signed his acceptance of office.

Mr Read proposed Mr Cowan for Vice-Chair, this was seconded by Mrs Ewles. Mr Cowan accepted and signed his acceptance of office.

### 2. Apologies.

None

### 3. To accept any declaration(s) of interests

None

### 4. Adjournment for Public Participation

The meeting was adjourned at 8.13pm to allow members of the public to speak about any matter on the agenda.

None.

Meeting opened at 8.14pm

### 5. The Minutes of the meeting held in April 2016 had been circulated before the meeting and were approved.

### 6. Matters arising from the minutes of the last meeting (not already included on the agenda)

- Item 5: Flooding – the clerk has received an email from Highways informing the Council that the ditch beside the Village Hall is a soakage ditch and there is unlikely to be a pipe at the end of it. It was suggested that unless the ditch is dug out to be deeper by the neighbouring properties there is nothing that can be done to prevent its overflow. The offlets / gullies nearby will be rodded so that if there is an overflow they can take some of the water sitting on the road. PG reported that there is definitely a pipe which is blocked and therefore it is not a soakage ditch. **PG to mark the position of the entrance and the Clerk to ask Highways if they would clear the ditch and unblock the pipe.**

### 7. Correspondence

- Crime Figures for March - None
- SNC – Change of rubbish and recycling collection day. The days will be changing and details will be displayed in the shop and sent to every household in the next few weeks. Retained by the Clerk
- NCC – Minerals Site Specific Allocations consultation. Retained by the Clerk
- NALC – Parish Paths Seminar invitation. **Clerk to email to JC**
- SNC – Statement of Community Involvement Consultation. Retained by the Clerk

### 8. Agreement of Accounting Statement and Annual Statement of Governance 2015/16

The Clerk distributed a summary of the accounts for the financial year 2015/16. She led the Council through the Accounting Statement and Annual Statement of Governance which were agreed and signed - proposed: JE, seconded JC.

### 9. Review inventory of land and assets, Financial Regulations, Statement of Internal Control and Risk Assessment.

These had been circulated outside the meeting and were agreed. Proposed: JC, Seconded: BR

### 10. To consider the view of the Council about the following planning applications

- a) None

### 11. Village Issues:

- a. Memorial Garden Working Party update – Cllr Cowan. There has been no progress to date but JC is planning on holding a meeting in July when his diary allows it. BR volunteered to contact Michael Harrold to ask him to remove the top layer of soil and Tony Baker (Village Hall Committee) suggested it be moved to the edge of the playing field for use for the BMX track. **BR to action.**
- b. Village Website / Blog – JEd agreed to organise a Barnham Broom Facebook page which will be a link to all the events in the community. It was agreed that this would not be a Parish Council controlled site but would link to the Parish Council website. **Social Media Policy to be updated and Clerk to provide any relevant information.** Proposed: BR, seconded: PG
- c. Primary School Competition update – JEd reported that the school completion to provide the artwork for the village entry signs is underway. The winning signs will be converted into entrance signs in due course. **To add to the next agenda.**
- d. Fen Trust update. It was agreed that the clerk should write to the usual recipients of a grant at Christmas to inform them that as the site is being changed to an environmental site there will be no income. Proposed: JE, seconded: JC **Clerk to action**
- e. The Clerk reported that she had contacted Westcotec and there were two options for the SAM2 sign. There was discussion surrounding the purchase of data recording capabilities and also extra posts. The Clerk confirmed that Highways are happy for the sign to be used within the Parish. It was agreed to purchase a sign without recording capability which JEd will host. Proposed: JC seconded: PG. The Council to decide if they wish to purchase extra posts at the next meeting. **Clerk to action**
- f. The Give Way sign outside the village shop need repainting. **Clerk to report to Highways.**

### 12. Payment of Accounts and precept update

The Clerk distributed a precept update and the following payments were agreed.

• Clerks reimbursements and wages	chq 1024/5	£195.49
• A Baker (Internal Audit)	chq 1026	£50.00
• PCC Donation (Churchyard cutting)	chq 1027	£645.00
• Village Hall Donation (Grass cutting and Defibrillator)	chq 1028	£1165.00
• Group News Donation	chq 1029	£50.00
• ICO registration	s/o	£35.00

The above were agreed. Proposed: JEw, seconded: JEd

### 13. Future Business

Resurfacing of Spur Road has been promised but not delivered. **Clerk to chase Highways department.**

### 14. Dates of future meetings

JUNE DATE CANCELLED, 14 July, 15 September, 20 October and 17 November 2016 all at 7.30pm Barnham Broom Village Hall.

Meeting closed at 8.55pm